Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas
RECORDS SECTION
RECEIVED
Doc No: R2-13247
APR 26 2024 Time: 1:27

UNNUMBERED MEMORANDUM

TO : Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Secondary School Heads
All Others Concerned

FROM : **MARITES A. IBAÑEZ, CESO V**
Schools Division Superintendent

SUBJECT: **REQUEST FOR PARTICIPANTS FOR THE CONDUCT OF MICROSOFT ARTIFICIAL INTELLIGENCE BOOTCAMP-WORKSHOP ON M365 AI TOOLS AND LEARMING ACCELERATORS FOR DEPED LEARNERS**

DATE : April 26, 2024

Attached is DM-OUOPS-2024-11-03039 on the said activity. Interested participant may register using this link https://bit.ly/DepEdMSAIBootcamp.

For your information and guidance.

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉deped.batangas@deped.gov.ph
🖳www.depedbatangas.com

Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES
Office of the Director

ADVISORY

This is in relation to the released Office of the Undersecretary for Operations (OUOPS) Memorandum titled, **"Request for Participants for the Conduct of Microsoft Artificial Intelligence Bootcamp: Workshop on M365 AI Tools and Learning Accelerators for DepEd Learners"**, dated **April 5, 2024.**

The Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD), hereby informs all concerned that the conduct of the said activity originally planned for **April 23, to May 11, 2024**, will be rescheduled to **April 30, to May 18, 2024**, due to unforeseen administrative concerns.

For questions and concerns, please contact the BLSS-YFD, through email at blss.yfd@deped.gov.ph.

Please be guided accordingly. Thank you.

Atty. SUZETTE T. GANNABAN-MEDINA
Officer-in-Charge, Director IV
Bureau of Learner Support Services and
Learner Rights and Protection Office

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

Records Section
RECEIVED
Date & Time: 22 APR 2024 10:44
By: sarah
Tracking No.: REC-OO-CEN-24-1206

MEMORANDUM
DM-OUOPS-2024- 04-03039

TO : **Regional Directors**
Minister, Basic Higher, and Technical Education, BARMM
Regional and Division Youth Formation Coordinators
Schools Division Superintendents
All Others Concerned

FROM : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

DR. DEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : **REQUEST FOR PARTICIPANTS FOR THE CONDUCT OF MICROSOFT ARTIFICIAL INTELLIGENCE BOOTCAMP: WORKSHOP ON M365 AI TOOLS AND LEARNING ACCELERATORS FOR DEPED LEARNERS**

DATE : April 05, 2024

The Operations Strand, through the Bureau of Learner Support Services - Youth Formation Division (BLSS-YFD), in collaboration with Microsoft Philippines, will conduct **Microsoft Artificial Intelligence (AI) Bootcamp: Workshop on M365 AI Tools and Learning Accelerators for DepEd Learners** every **Tuesdays** and **Saturdays** from **April 23 to May 11, 2024** via **Microsoft Teams**.

This activity aims to:

1. enable 300 Microsoft Youth Ambassadors (MYAs) and up to 300 Youth Formation Coordinators (YFCs), and staff of the DepEd BLSS-YFD for the adoption and consumption of AI tools within Microsoft 365 for enhanced productivity and collaboration;
2. equip MYAs, YFCs, and staff of the BLSS-YFD with the necessary skills and knowledge to effectively disseminate Microsoft 365 and its AI capabilities to their peers; and
3. provide an opportunity to earn competencies related to AI and the latest cloud technology tools through Microsoft Learn, thereby enhancing their professional development and credentials.

BLSS-YFD-2024-04-032

In this regard, the BLSS-YFD requests the participation of the **Regional and Division YFCs,** as well as **secondary learners in public schools who have graduated from the MYA Program**. Additionally, MYA program graduates from private institutions and those who are currently pursuing tertiary education are highly encouraged to join.

It is important to note that the provisions outlined in DepEd Order No. 3, s. 2023, which states that extracurricular activities can be conducted after school hours, shall be strictly observed in relation to the conduct of this activity.

Furthermore, all School Heads, through their respective Information Communication Technology (ICT) Coordinators and Supreme Secondary Learner Government (SSLG) Teacher Advisers, shall assist all interested learners in registering, as well as in their entire journey in the said program. For more details about the program, kindly refer to **Annex A**.

For more information, questions, and/or concerns, kindly contact **Mr. Rovin James F. Canja,** Project Development Officer IV, Officer-in-Charge at blss.lfd@deped.gov.ph.

For immediate dissemination and compliance.

blss-lfd/FLT/0404.2024

Annex A.

Program Overview

MICROSOFT ARTIFICIAL INTELLIGENCE BOOTCAMP: WORKSHOP ON M365 AI TOOLS AND LEARNING ACCELERATORS FOR DEPED LEARNERS

In line with the legal frameworks provided by the Philippine Constitution and the Enhanced Basic Education Act of 2013, and other relevant initiatives like the BEDP 2030 and the MATATAG Curriculum General Shaping Paper, which emphasize holistic development, 21st-century skills, and adaptability to tackle modern challenges, the Microsoft Youth Ambassadors (MYA) program, was launched to empower Filipino learners and youth leaders in a technology-driven world. It has produced 572 individuals across its first and second implementations capable of exhibiting proficiency in 21st Century Skills, especially in Digital Literacy. With its substantial learner base, it provides an opportunity to further harness their ability to bring positive changes in their community and rally them to aid in empowering their peers. As a result, the Artificial Intelligence Bootcamp has been designed. This pioneering initiative aims to equip the MYA graduates, Youth Formation Coordinators, and Youth Formation Division staff, with knowledge about Artificial Intelligence and Cloud Technologies. Microsoft Learn will be used to give participants the necessary credentials and skills for educational growth.

Thus, the Operations Strand through Bureau of Learner Support Services (BLSS) – Youth Formation Division (YFD), in collaboration with Microsoft Philippines, will conduct the **Microsoft Artificial Intelligence (AI) Bootcamp: Workshop on M365 AI Tools and Learning Accelerators for DepEd Learners** virtually via Microsoft Teams from **April 23 to May 11, 2024,** every **Tuesdays (For YFCs and YFD Staff)** and **Saturdays (For MYAs)**. Up to 300 MYA fellows, 300 Youth Formation Coordinators from the 17 regions, and the BLSS – YFD Staff are requested to participate in the program.

A. Benefits of Microsoft AI Bootcamp

1. **Empowered Staff and Learners**: Through comprehensive training sessions, participants will gain the skills and knowledge necessary to proficiently utilize AI tools within Microsoft 365. This empowerment fosters a culture of innovation and proficiency, enabling participants to enhance productivity and collaboration within their respective roles.

2. **Enhanced Learning Experiences**: Participants will be empowered to deliver engaging and effective educational content, thereby contributing to improved educational outcomes and skill development among their colleagues.

3. **Improved Productivity**: Participants can anticipate noticeable improvements in day-to-day productivity as they become adept at utilizing AI tools within Microsoft 365. These tools streamline workflows, automate tasks, and provide valuable insights, leading to increased efficiency in various projects and responsibilities.

4. **Engagement and Collaboration**: Dynamic interactive sessions hosted on platforms like Microsoft Teams will engage participants in rich learning experiences. Through active participation and collaboration, participants will have the chance to exchange ideas, share knowledge, and learn from one another, maximizing the educational initiatives' impact.

5. **Knowledge Dissemination and Awareness**: Participants will play a vital role in the widespread dissemination of knowledge about Microsoft 365's AI functionalities and cloud technologies. By leading informative sessions, participants will contribute to raising awareness and promoting the adoption of these technologies within their organizations and beyond.

DepEd is committed to nurturing 21st-century skills to facilitate the holistic development of learners. This commitment is strengthened by the introduction of an initiative that focuses on digital literacy, providing learners with essential knowledge in AI and cloud technology, both widely relevant today.

B. Qualifications

The AI Bootcamp shall be attended by MYA fellows, YFCs, and BLSS-YFD Staff. Their qualifications are as follows:

1. **MYA Fellows**
   a. Must be a bona fide MYA 1.0 or 2.0 Fellow;
   b. Must have an active Office 365 account. Learners with no Office 365 account yet may contact their school ICT coordinator;
   c. Must be proficient in using Windows 10/11 devices (desktop or laptop);
   d. Must be knowledgeable about Microsoft Office 365 applications, including Teams, Word, Excel, and PowerPoint; and
   e. MYA program graduates from private institutions and those who are now in tertiary education are highly encouraged to join.

2. **Youth Formation Coordinators**
   a. Must be a designated Regional Youth Formation Coordinator or a designated Division Youth Formation Coordinator;
   b. Must be willing to assist the MYA learner-participant of their division during the workshop and final project;
   c. Must be open to leading and assisting digital literacy-related programs, projects, and activities for learners; and
   d. Please note that there is only 1 slot to be provided per division.

3. **YFD Staff**
   a. Must be a staff of the BLSS-YFD

C. Bootcamp Mechanics

1. All individuals eligible to participate in the said program must fill out the **Registration Form**, which is accessible through this link: https://bit.ly/DepEDMSAIBootcamp

2. MYA fellows must complete and upload the **Parental Consent and Waiver Form** via the registration form, kindly refer to **Annex B**. You may also download a soft copy of the said form via this link: https://bit.ly/DepEDMSAIBootcampWaiver

3. Please be advised that the sessions dedicated to the YFCs, and learners are conducted every Tuesday and Saturday, respectively. The organizing team will finalize the schedule of activities and the content of the topics to be discussed.

4. Please note that there are only 300 slots available for learner participants and 300 slots for Regional and Division YFCs.

Annex B.

PARENTAL CONSENT AND WAIVER FORM

This form confirms that I agree to allow the participation of my son/daughter in the **Microsoft AI Bootcamp**. This is to confirm that I give full permission in any recording that may be done during the conduct of this program and to use some or all of their image/contribution/performance in any publication (including electronic publications such as film or website) created by or for the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) and to release this material to Microsoft Philippines, Line Learning and Development Solutions and DepEd Official platforms.

I hereby confirm that I agree and understand the commitment of my son/daughter as a participant in the program. I also understand and will support my son/daughter's endeavor to meet the expectations, guidelines, and responsibilities of his/her fellow learners and the BLSS-YFD.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the BLSS-YFD through the email address at blss.ifd@deped.gov.ph.

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Learner	Date

** Please furnish the accomplished copy of this form to your school and your Division Youth Formation Coordinator (YFC) prior to participation in the event.*